



Resolution: Safety Standard

Effective Date:

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# **RESOLUTION: SAFETY STANDARD**

**EFFECTIVE DATE:**



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WHEREAS, NAAA and its member auctions have been committed to enhancing the safety of the auto auction industry and particularly ensuring the safety of auction employees, customers and visitors; and

WHEREAS, NAAA, in furtherance of its concern for safety consciousness, and with the support and encouragement of its membership, has created and provided online Auction Safety Certification and Lane Safety courses based upon best practices to promote greater safety awareness and accident prevention; and

WHEREAS, NAAA's safety certification courses not only involve improving safety practices of staff members, but also offers training to familiarize the industry's part-time employees and contractors and vendors about the safety conditions and issues encountered in the auction lanes; and

WHEREAS, NAAA, to enhance awareness of safety at NAAA's auction locations has featured a safety video providing information to auctioneers to assist auctioneers identify and avoid potential safety risks at all times; and

WHEREAS, despite increasing emphasis and continued focus on safety, NAAA auctions have not yet achieved one hundred percent accident free status; and

WHEREAS, to underscore NAAA's and its members' commitment to safety at all times, the Safety Committee of NAAA has recommended to the NAAA Board the adoption of a mandatory safety standard to be observed by member auctions; and

WHEREAS, the mandatory safety standard is intended to be observed by all NAAA member auctions and is intended to promote even greater awareness of safety in the conduct of all auctions and provides guidance as to best practices and behavior aimed at avoiding distractions by all of those involved in the conduct of the auction, including drivers; and

WHEREAS, this resolution has received the unanimous endorsement of the NAAA Safety Committee, its Executive Committee and its Board of Directors.

NOW, THEREFORE, be it resolved by the NAAA Board of Directors as follows:

1. Every member auction of the NAAA shall have every employee involved in the actual conduct of auction and movement of vehicles during or in connection with the auction sale, complete the online lane safety video training;
2. Every member auction shall provide safety training as part of the onboarding process for every new full-time, part-time and temporary employee who will have any involvement in the conduct of the auction or transport of vehicles to or through the lanes;
3. Each NAAA auction shall encourage every auctioneer and ringman it hires to conduct auction sales to complete the online training course available through the NAAA for auctioneers;
4. Every ringman or driver of NAAA member auctions employed to participate in the movement or sale of vehicles shall be educated as to the existence of this mandatory safety standard and shall be provided a copy of the safety standard and certify in writing their awareness of the safety standard and their personal commitment to adhere to the safety standard;
5. At the commencement of each auction, the management of the auction and auctioneers shall ensure that safety announcements are made, audible to all in attendance at the auction. The form of a safety announcement, which NAAA expects should be given at the commencement of all auctions, shall be substantially in the form of the approved announcement attached hereto as Exhibit A.



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6. All drivers (whether full-time, part-time or temporary) who are employed to retrieve vehicles and to drive them into the lanes for sale, shall observe the following specific safety precautions:
  - a. Vehicle doors shall remain closed at all times, and if any person present at the sale or in the arena attempts to open a door, the car should be turned off immediately;
  - b. Hoods of the vehicles shall be and remain closed at all times as the vehicle is brought to and through the lanes. Vehicle windows ordinarily shall be and remain closed as the vehicle is brought to and through the lanes, except and only to the extent as may be required for needed ventilation and not to permit interference with or distraction of the driver;
  - c. When the vehicle is stopped, whether before entering the lanes or in the lane, the vehicle should be placed in park position (or neutral if it is a manual transmission vehicle);
  - d. No diagnostic devices shall be permitted to be installed before the vehicle is brought to the lanes or in the vehicle as it is progressing to and through the lanes;
  - e. Vehicle operators shall possess no electronic devices, cell phones or music devices, and there shall be no playing of the radio or use of any other electronic device while the vehicle is being brought to and through the lanes;
  - f. Speed limits shall be observed at all times and additional caution, weather dependent, shall be observed as warranted by the conditions;
  - g. Drivers shall have both hands on the wheel;
  - h. No refreshments, other than a bottle of water, shall be in the vehicle;
  - i. Head lights shall be turned on as the vehicle approaches the auction lane and remain on as the vehicle progresses through and exits the lane;
  - j. Only the driver of the vehicle shall occupy the vehicle; there shall be no passengers;
  - k. If a driver, upon starting a vehicle and commencing to bring the vehicle toward the lane, observes an operating malfunction or perceives that the vehicle is unsafe, the driver shall discontinue progress into the lane and shall turn the vehicle off and bring the safety concern to auction management;
7. Despite observance of every safety precaution identified herein, events can occur, such as medical emergencies, that may warrant immediate attention. Each member auction shall assign a member of its staff with the responsibility to monitor traffic in the lanes and on site and to react to any medical emergency of a driver or others involved in the auction process. As soon as practicable, auctioneers should be alerted and the progress of vehicles in the lanes shall stop until the medical emergency is addressed.
8. Every NAAA member auction is expected to observe this mandatory safety standard and shall educate its workforce accordingly. Any member auction that fails to implement this safety standard shall receive a written warning from NAAA regarding such failure and the encouragement to implement and conform to the standard and, upon failure to do so, may be subject to other disciplinary action up to and including suspension or termination of membership.



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## **Auctioneer Safety Announcements**

Due to the inherent risk and nature of moving vehicles, we ask that you follow our safety guidelines during the sale:

- Never distract or interfere with a driver or vehicle.
- Lines on the floor designate auction lanes. Please stand outside the lines.
- Always make sure you have eye contact with the driver when crossing lanes or walking in front of a stopped vehicle.
- Never walk in front of a moving vehicle and use designated walkways when possible.
- Use swinging doors to enter and exit arena if available. Avoid walking thru the overhead doors.
- Do not open the hood or ask our employees to rev an engine.
- Do not stoop in front of or behind a vehicle where you are not visible to the driver.
- Do not get into a sale vehicle to "catch a ride."
- Test drive vehicles in a designated area only, if allowed.
- Let an employee or manager know if you see any unsafe practices on the lot.

We care for your safety. Failure to follow these guidelines may result in serious injury or death.